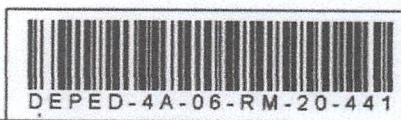




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



22 September 2020

Regional Memorandum

**IDENTIFICATION OF MANAGERS FOR LEARNING DELIVERY MODALITIES (LDM)
EVALUATION FORMS**

To **Schools Division Superintendents, Chiefs of Quality Assurance Division
and Human Resource Development Division – National Educators
Academy of the Philippines-in the Region**

1. Per DepEd Memorandum No. 0618, s. 2020, on the Implementation of the Learning Delivery Modalities Courses under the Basic Education Learning Continuity Plan (BE-LCP), the HRDD- NEAP in the Region ensures its implementation anchored on the guidelines set by the NEAP-CO.
2. In ensuring progress and success of LDM Courses, LDM Evaluation Managers have to be identified and contact details need to be encoded in LDM1 Form 3 (Contact details of Region IV-A LDM Evaluation Manager) using the online link bit.ly/ldm1form3 .
3. There should be 2 representatives from each of the following divisions/ units/ sections to perform the functions therein:

DIVISION/UNIT/SECTION REPRESENTATIVES	FUNCTION
For RO : 2 QAD Representatives	1. Consolidate summaries of ratings from SDOs and LDM Coaches, and submit list of completers to NEAP-R 2. Coordinates with NEAP-R in setting the deadline of evaluation forms submission. 3. Provide assistance to SDO LDM Teams.
For RO : 2 HRDD-NEAP-R Representatives	1. Coordinate with RO and SDO LDM Program Management Team members 2. Prepare certificates for issuance based on the list of from QAD. 3. Provide assistance to SDO LDM Teams.
2 SDO M&E UNIT Representatives	1. Ensure that evaluators are correctly accomplishing the forms and following the

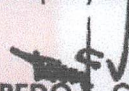
"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"



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Document Inquiry : <https://r4a-teadoc.com/inquire>
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DIVISION/UNIT/SECTION REPRESENTATIVES	FUNCTION
SEPS + ERS II	evaluation procedure. 2. Consolidate summaries of ratings from LAC leaders using LDM1 Form 4 and submit this report to QAD. 3. Provide assistance to evaluators.
2 SGOD Representatives SEPS + ERS II	1. Sets up the system of receiving/gathering all LDM1 evaluation forms from evaluators (LAC Leaders). 2. Organize and upload all evaluation forms to their assigned SDO folder. [NEAP-CO will give you exclusive access to the SDO folder. Do not add other editors.] 3. Provide assistance to evaluators.

4. For more queries pertaining to this matter, please contact Mark Anthony R. Malonzo through 8647-7487 loc. 460 or 462 or e-mail at hrd.calabarzon@deped.gov.ph or neap.calabarzon@deped.gov.ph.
5. Immediate and full compliance of the concerned employees is expected.


WILFREDO F. CABRAL
 Regional Director

hrdd/neap/marm